

Livingston's Little Learners

Assistant Teacher Job Description

Small private preschool seeking a full-time (or ¾ time) assistant teacher for the pre-K class. This individual shall be kind, respectful, reliable, and willing to jump right into the pre-K classroom environment. The assistant teacher will support the lead teacher in planning and executing the daily lessons and activities. Responsibilities range from project and craft preparation, serving and supervising snacks and lunch, reading stories, facilitating and role modeling appropriate play, and keeping the classroom safe and neat throughout the day. Reliability, punctuality, and flexibility are important to the role of assistant teacher as the students require continuity of care so they may flourish in their environment. Experience in childcare/teaching is great but not required as training and mentoring will be ongoing. The small school environment allows the teachers to work cooperatively daily and support one another to maintain a happy, calm, and supportive learning environment.